



MONTESSORI STEPPING STONES & WAABINY POLICY INTEGRATION STATEMENT



PURPOSE

To describe the integration of Montessori Stepping Stones (MSS) policies into the Waabiny Out of School Hours Care (WOSHC) service.

SCOPE

All management, staff, contractors, parents, families & children attending, or performing work at, MSS or WOSHC.

DESCRIPTION/GENERAL

Both MSS and WOSHC services are owned and operated by the same service provider (Prastag Pty Ltd ATF The MSS Unit Trust), and as such, fall under the same management jurisdiction. All policies are created & reviewed under the same management, and extend to apply to all services operated by the approved provider.

DEFINITIONS/PRINCIPLES/STRATEGIES

Policies that are named, headed, or titled with reference to Montessori Stepping Stones, or MSS, shall be considered to apply to the MSS and WOSHC services equally. Exception to this will be only where a policy is created specifically for the WOSHC service, and the policy will be named, headed & titled with Waabiny OSHC, or WOSHC. Policies that are named, headed, or titled with Waabiny OSHC, or WOSHC, will not be considered to apply to the MSS service, and only specifically to the WOSHC service.

Reference in policies to Montessori Stepping Stones, or MSS, shall be considered to apply to the MSS and WOSHC service equally. Exception to this will be only where a reference is to a specific area, or part of the MSS service. Where this exception occurs, there will be a separate reference for the area, or part of the WOSHC service in the same policy, or where required, a specific policy created for the WOSHC service.

RESPONSIBILITIES

The responsibility for creating, reviewing and implementing policies is undertaken by the service management. The process of policy creation and review is carried out in collaboration with all educators, parents & families, and coordinators at the service, who are all encouraged to have input.

REVIEW, EVALUATION & AMENDMENT

Review, evaluation & amendment of policies will be undertaken as per MSS.P08 Policy Development and Review.

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